



**One Mountain Foundation
Board of Directors Meeting
Wednesday, February 24, 2009, 7:00 P.M.
Fort Ritchie Community Center, Maryland**

Chairman Bill Carter called the meeting to order at 7:00 pm. The following Board members were present: Alicia Miller, Jamie Bowders, Kim Harbaugh, Jeff Coyle, John Miller, Bev Coyle, Nina Rouzer and Heather Bodnar.

Absent Board members: Alice Humphrey, Randy Humphrey, Tom Rouzer, Jim Bittner, Joe Jacobs and Lisa Cantwell.

Members and guests included: Bill Coyle.

Secretary's Report

Minutes from the January 27th meeting were reviewed. Jamie motioned to accept the meeting minutes and Nina seconded the motion. All were in favor.

Treasurer's Report

Jamie Bowders presented the treasurer's report which included the current financial report. The OMF checkbook balance is \$4,195.00. The income thus far for 2010 is \$2,235.00 with expenses of \$1,243.03. Insurance premium will be \$1,720 for 2010 which will be paid in quarterly payments. The invoice for the printing of the cookbooks came to \$914.00. Nina motioned to accept the treasurer's report and Bev seconded the motion. All were in favor.

Board Actions

Bill reported that the press release for the PTA Fund Drive he worked on with Ms. Rose Pellegrino, Principal of Cascade Elementary School, has been completed and is very favorable to the OMF. The press release is being reviewed by the Washington County Public School's Information Office for final release. Once the OMF receives funds for this endeavor he will mail letters to all donors for tax deductible purposes.

Kim asked if the OMF wanted to sponsor a Longaberger basket for the PTA's basket bingo in April. The OMF sponsored a basket for the basket bingo last fall. A basket in the amount of \$70 was selected. Jamie motioned to sponsor the basket, Nina seconded the motion and all were in favor.

Heritage Development Committee

Bill asked John Miller to briefly describe the formation of the Monterey Pass Battlefield Committee and the new relationship of the Monterey Pass Battlefield Association with OMF. John described the interest of the Michigan Civil War group that is interested in erecting a marker at the battlefield and the realization that the Monterey Pass Battlefield Association and OMF could not take on the project without assistance. The property needed for the marker has to be owned by the state or county. John gave a presentation to the battlefield preservationists, interpreters, managers, etc. to establish battlefield boundaries and interpret the battle. The Washington Township supervisors added an open

budget fund line item for \$100,000 to buy battlefield property. It was agreed that the MPBA would form a committee to pursue this project. This committee would like to request two members of the OMF to sit on the committee. The committee meets at the Washington Township meeting office off Welty Road in Waynesboro, PA. This committee will negotiate and report back to the Washington Township supervisors. Several properties have been selected as possible sites for acquisition. The plan will include purchasing land, establishing agreements and planning the battlefield. Bill pointed out that the Board needed to vote whether to participate in the Battlefield Committee. Nina motioned to help the committee, Jamie seconded the motion and all were in favor. Alicia Miller and Bill Carter were selected to serve as the OMF representatives on the Battlefield Committee and will report back to the Board. The next Battlefield Committee meeting will be held March 18th at the Township Meeting Room. John pointed out that his Heritage Development meetings will now be held every other month.

John is planning events for the summer for the German and East German soldier programs. A budget of \$500 was suggested for the purchase of uniforms for these interpretive programs. Bev motioned to accept this budget and Jamie seconded the motion, all were in favor.

Public Relations Committee

Bill reported Lisa Cantwell will need to take leave of absence from the Board for personal reasons. Bill will continue working on the press releases. Since Lisa will be unable to help with the website Bill and Kim will hold the licenses to the new website software. The cost for the software was \$393 instead of the \$250 that was originally budgeted. Heather has trained Bill on the software and will train Kim as well. Bill is currently working on updating the website and any suggestions would be greatly appreciated.

Heather reviewed the current OMF display/information board and feels that there is too much information. She suggested having panels made that use imagery to draw people to the information table and then use selected pamphlets as handouts. People working the table should be able to answer questions about OMF, their goals, functions and planned events. Heather shared the mock-up of the panels for the information table and welcomes feedback and suggestions.

Bill said the Washington County Visitors and Convention Bureau contacted him about listing OMF events in the April – September brochure. The dinner theater and MTHD are now included and they should provide copies to have at our information table to hand out. Bill's working on contacting other agencies in other counties.

Bill will have the program insert printed with information about OMF and this will be used as a handout for general information.

Bill said staffing is needed for the benefit bingo at the FRCC and the Community Fair in March.

Bill will rework the flyers for the benefit bingo and dinner theater to include the OMF's logo/information to establish a brand image for advertising, for our image and our view to the public. This will help clear up the confusion that many people have about OMF and the events it is involved with in the community.

Bill asked that all press releases and flyers be run by Bill and Kim, until Lisa returns as PR, so that all information is consistent.

Membership Committee

Alicia gave the membership committee report. There was no Membership Committee meeting in January. The OMF currently has 62 members and donations/sponsorships totaling \$3,425.00. This monetary total does not include membership funds. Several Board members have still not renewed and need to do so to sit on the Board. The Committee is working on contacting businesses for sponsorships, setting up the information table at community events and possibly displaying an information table at libraries. A meeting is planned for March.

Nina reported that 250 calendars have been sold and the price will be lowered to \$5 each. All sales should be reported to Nina. The cookbook arrived and will be sold for \$10 each. The cookbooks will be available for sale at local businesses, through OMF members and Bill will display at the bingos and the Community Fair. Jamie has individually numbered all cookbooks.

Events Committee

January Bingo

Jeff reported that a profit of \$1,188.70 was made at the January bingo at the Summit Plaza Restaurant. He supplied a report that listed about 61 total players. It was such a great success another bingo has been planned for the end of March.

The bingo at the FRCC is planned. The license has been purchased.

Mountaintop Heritage Days

The February meeting for Mountaintop Heritage Days was cancelled due to the weather. They are currently working with Jason for the agreements for the entertainment. Bev is currently working on a flyer for MTHD and hopes to have ready by mid-April. When finished Kim suggested the pamphlets could be emailed/mailed to all of our members.

Dinner Theater Committee

The dinner theater is planned and Nina made a reminder that the show is only \$20 if people do not want to come for both dinner and the show. The menu includes prime rib and will be catered again by Mountain Gate.

Second Saturday Committee

Bev reported that there will be no second Saturday event in May. May 22nd has been planned for the Pen Mar Park Memories event and the premiere of the new Hotels movie by Historical Entertainment.

Duathlon/Triathlon at FRCC

Nina said volunteers are needed for these events and more information will be displayed at FRCC regarding the events.

New Business

Bill would like to recognize NBN Books for all the help they have given the OMF as well as COPT and

PMDC for helping every year at MTHD with the cost of the fireworks. He will try to get in touch with someone at NBN.

Convene in Closed Session

The Board convened in closed session to discuss personnel matters.

Reconvene in Open Session

Bill reported that in closed session the Board voted unanimously to accept resignations from the Board of Directors Randy Humphrey and Joe Jacobs, as well as Alicia Miller as the Vice Chairman and Gary Muller as the Events Committee Chairman. Alicia will fulfill her term on the Board but will no longer be an officer. Jeff will continue to run the Events Committee. Bill pointed out that the Board still needs one more person to serve on the Executive Committee.

New Business

Bill said the Vice Chair election and Executive Committee member election will take place at next month's meeting.

There being no further business Chairman Bill Carter adjourned the meeting at 8:50 pm.

PLEASE NOTE: Next OMF meeting will be held Wednesday, March 24th at 7pm, at the Fort Ritchie Community Center.

Respectfully Submitted,
Kimberly Harbaugh, Secretary